

Tense	Signal words	Use	Form	Examples affirmative	Examples negative	Examples interrogative
	every day	<ul><li>something happens repeatedly</li><li>how often something happens</li></ul>				
	sometimes					
	always		infinitive he/she/it: infinitive + s	I work.	I don't work.	Do I work?
Simple	often	<ul> <li>one action follows another</li> <li>things in general</li> </ul>		He works.	He doesn't work.	Does he work?
Present	usually	<ul> <li>with verbs like (to love, to hate, to think, etc.)</li> <li>future meaning: timetables, programmes</li> </ul>		I go.	I don't go.	Do I go?
	seldom			He goes.	He doesn't go.	Does he go?
	never					
	first then					
	now	<ul> <li>something is happening at the same time of speaking or around it</li> <li>future meaning: when you have already decided and arranged to do it (a fixed plan, date)</li> </ul>	be (am/are/is) + infinitive + ing	I'm working.	I'm not working.	Am I working?
Present Progressive	at the moment			He's working.	He isn't working.	Is he working?
	Look!			I'm going.	I'm not going.	Am I going?
	Listen!			He's going.	He <b>isn't going</b> .	Is he going?
	last	action took place in the past, mostly connected with an expression of time (no connection to the present)	regular: infinitive + ed	I worked.	I didn't work.	Did I work?
Simple Past	ago			He worked.	He didn't work.	Did he work?
	in 1990		irregular: (2nd column of table	I went.	I didn't go.	Did I go?
	yesterday		of irregular verbs)	He went.	He didn't go.	Did he go?



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Past Progressive	while	<ul> <li>an action happened in the middle of another action</li> <li>someone was doing sth. at a certain time (in the past) - you don't know whether it was finished or not</li> </ul>	was/were + infinitive + ing	I was working.  He was working.  I was going.  He was going.	I wasn't working.  He wasn't working.  I wasn't going.  He wasn't going.	Was I working? Was he working? Was I going? Was he going?
Simple Present Perfect	just yet never ever already so far, up to now, since for	<ul> <li>you say that sth. has happened or is finished in the past and it has a connection to the present</li> <li>action started in the past and continues up to the present</li> </ul>	have/has + past participle*  *(infinitive + ed) or (3rd column of table of irregular verbs)	I have worked.  He has worked.  I have gone.  He has gone.	I haven't worked.  He hasn't worked.  I haven't gone.  He hasn't gone.	Have I worked?  Has he worked?  Have I gone?  Has he gone?
Present Perfect Progressive	recently  all day  the whole day  how long  since  for	<ul> <li>action began in the past and has just stopped</li> <li>how long the action has been happening</li> <li>emphasis: length of time of an action</li> </ul>	have/has + been + infinitive + ing	I have been working.  He has been working.  I have been going.  He has been going.	I haven't been working.  He hasn't been working.  I haven't been going.  He hasn't been going.	Have I been working?  Has he been working?  Have I been going?  Has he been going?



Simple Past Perfect	already	mostly when two actions in a story are related to each	had + past participle*	I had worked.	I hadn't worked.	Had I worked?
	,	other: the action which had already happened is put into		He had worked.	He hadn't worked.	Had he worked?
	just	Past Perfect, the other action into Simple Past  the past of the Present Perfect	*(infinitive + ed) or (3rd column of table of irregular verbs)	I had gone.	I hadn't gone.	Had I gone?
	never			He <b>had gone</b> .	He <b>hadn't</b> gone.	Had he gone?
			had + been + infinitive + ing	I had been	I hadn't been	Had I been
				working.	working.	working?
	how long	have been a secretable as head have		He had been	He hadn't been	Had he been
Past Perfect	since	how long something had been happening before something else		working.	working.	working?
Progressive	for	happened		I had been going.	I hadn't been going.	Had I been going?
	101					
				He had been going.	He hadn't been going.	Had he been going?
		predictions about the future		gomg.	gomg.	going.
		<ul> <li>(you think that sth will happen)</li> <li>you decide to do sth. spontaneously at the time of speaking</li> <li>main clause in type I of the Conditional sentences</li> </ul>	will + infinitive	I'll work.	I won't work.	Will I work?
				He'll work.	He won't work.	Will he work?
will - future						
				I'll go.	I won't go.	Will I go?
				He <b>'ll go</b> .	He won't go.	Will he go?
			be (am/are/is) + going to + infinitive	I'm going to	I'm not going to	Am I going to
		<ul> <li>when you have already decided to do sth. in the future</li> <li>what you think what will happen</li> </ul>		work.	work.	work?
going to - future				He's going to	He's not going to	Is he going to work?
				I'm going to go.	I'm not going to go.	Am I going to go?
				He's going to go.	He's not going to go.	Is he going to go?



Future Progressive	<ul> <li>An action will be in progress at a certain time in the future. This action has begun before the certain time.</li> <li>Something happens because it normally happens.</li> </ul>	will + be + infinitive + ing	I'll be working.  He'll be working.  I'll be going.  He'll be going.	I won't be working.  He won't be working.  I won't be going.  He won't be going.	Will I be working? Will he be working? Will I be going? Will he be going?
Future Perfect Simple	sth. will already have happened before a certain time in the future	will + have + past participle*  *(infinitive + ed) or (3rd column of table of irregular verbs)	I'll have worked.  He'll have worked.  I'll have gone.  He'll have gone.	I won't have worked.  He won't have worked.  I won't have gone.  He won't have gone.	Will I have worked? Will he have worked? Will I have gone? Will he have gone?
Future Perfect Progressive	sth. will already have happened before a certain time in the future emphasis: length of time of an action	will + have + been + infinitive + ing	I'll have been working.  He'll have been working.  I'll have been going.  He'll have been going.	I won't have been working.  He won't have been working.  I won't have been going.  He won't have been going.	Will I have been working?  Will he have been working?  Will I have been going?  Will he have been going?
Conditional Simple	<ul> <li>sth. that might happen</li> <li>main clause in type II of the Conditional sentences</li> </ul>	would + infinitive	I would work.  He would work.  I would go.  He would go.	I wouldn't work.  He wouldn't work.  I wouldn't go.  He wouldn't go.	Would I work? Would he work? Would I go? Would he go?



Conditional Progressive	sth. that might happen  emphasis: length of time of an	would + be + infinitive + ing	I would be working.  He would be working.	I wouldn't be working.  He wouldn't be working.	Would I be working?  Would he be working?
	action		I would be going.	I wouldn't be going.	Would I be going?
			He would be going.	He wouldn't be going.	Would he be going?
			I would have worked.	I wouldn't have worked.	Would I have worked?
Conditional	<ul> <li>sth. that might have happened in the past</li> <li>main clause in type III of the Conditional sentences</li> </ul>	would + have + past participle*	He would have worked.	He wouldn't have worked.	Would he have worked?
Perfect		*(infinitive + ed) or (3rd column of table of irregular verbs)	I would have gone.	I wouldn't have gone.	Would I have gone?
			He would have gone.	He wouldn't have gone.	Would he have gone?
			I would have been working.	I wouldn't have been working.	Would I have been working?
Conditional Perfect	sth. that might have happened in the past  emphasis: length of time of an action	would + have + been + infinitive + ing	He would have been working.	He wouldn't have been working.	Would he have been working?
Progressive			I would have been going.	I wouldn't have been going.	Would I have been going?
			He would have been going.	He wouldn't have been going.	Would he have been going?

We sometimes use **Continuous** instead of **Progressive**. Some signal words can be found in more tenses. We did not list signal words in the future. Always remember what action is described.

Used colours:

blue  $\rightarrow$  infinitive dark green  $\rightarrow$  auxiliary

 $\textbf{grey} \rightarrow \textbf{irregular verbs in the Simple Past}$ 

purple  $\rightarrow$  past participle

 $\begin{array}{c} \textbf{red} \rightarrow \textbf{negation} \\ \textbf{orange} \rightarrow \textbf{ending} \end{array}$ 

light green → signal word